

FAREHAM

BOROUGH COUNCIL

Report to Council

Date: **12 May 2016**

Report of: **Head of Democratic Services**

Subject: **APPOINTMENTS TO OUTSIDE BODIES AND OTHER MISCELLANEOUS APPOINTMENTS**

SUMMARY

In accordance with the terms of the Council's constitution, the Council is required to make the majority of the authority's appointments to outside bodies and other miscellaneous appointments. The details of appointments which need to be made for 2016/17 are set out in the schedule to this report. The report also provides members with guidance on appointments to outside bodies.

RECOMMENDATION

That the Council:

- (a) appoints representatives for 2016/17 onwards to those organisations set out in the attached schedule (last year's Appointments are shown in Appendix A for information);
- (b) considers the addition of any new Outside Bodies as tabled at the meeting;
- (c) notes those outside bodies that have not met within the municipal year and agrees that these are deleted; and
- (d) notes the guidance to members on their duties and responsibilities as appointees to outside bodies.

MAKING APPOINTMENTS TO OUTSIDE BODIES

1. The Council is required or has agreed to make a number of appointments to outside bodies and many of the appointments are made annually. The schedule appended to this report at Appendix A lists the organisations and representatives appointed for or during 2015/16. It should be noted that some appointments are made for a longer term and may therefore have already been dealt with for the next municipal year.
2. The schedule contains a commentary on the nature and purpose of each organisation and, if known, the status of the Council's appointee. This should assist the Council in determining its nominee.

CHANGES FOR 2016/17

3. Changes to appointments for 2016/17 onwards should be made to those organisations set out in the schedule at Appendix A.
4. The schedule at Appendix A shows the appointments as made at the Annual Meeting of 14 May 2015 and any subsequent amendments or appointments made during the municipal year. Outside bodies that have not met within the municipal year are highlighted within the schedule and it is recommended that these are deleted (No. 19). It is recommended that any new Outside Bodies, as tabled at the meeting, are added to the schedule.

GUIDANCE FOR MEMBERS ON OUTSIDE BODIES

5. Members are reminded that Council has approved guidance for members on their duties and responsibilities when acting as an appointee to an outside body; this was updated and approved by the Council in December 2011. Members are provided with the guidance, which is attached at Appendix B.

RISK ASSESSMENT

6. There are no significant risks or opportunities that need to be addressed, but appointments to outside bodies will support the Council in its community leadership role and may assist in achieving the Council's aims and objectives.

CONCLUSION

7. The Council is invited to proceed with the making of appointments to outside bodies.

Appendix A: Schedule of appointments made for, or during, 2015/16.

Appendix B: Guidance to members on their duties and responsibilities as appointees to outside bodies.

Background Papers: None

Reference Papers: None

Enquiries: For further information please contact Samantha Wightman (Ext. 4594).